



Volunteer Position Title:	Assistant Coach (AC)
Team / Program:	2022 National Games
Time Commitment:	Approximately 6 hours a week from September 2021 to November 2022 Attend Team Training Camp (2 days - date TBC) Travel to Tasmania from 16-23 October 2022
Location:	Launceston, TAS
Reporting To:	Head Coach (HC)
Screening / Training / Accreditation Requirements:	<ul style="list-style-type: none"> - Special Olympics Australia Volunteer - Working with Children's Check - Police Check - Current First Aid/CPR Certificate

Description of the Role:
Under the guidance of the Head Coach the AC is responsible for providing assistance and support to ensure all athletes are fully prepared for the Games. The AC will support the team, motivate, and encourage athletes for daily competition.

Competencies, Skills, Experience, and Education:		
Competencies / Skills	Essential	Desirable
	<ul style="list-style-type: none"> - Demonstrated interpersonal and communication skills - Excellent teamwork skills - Ability to inspire and motivate others - Ability to be flexible and to improvise when needed - Has awareness of the needs of athletes with an intellectual disability - Candidate must be physically fit, healthy and the ability to work consecutive long hours for the duration of the tournament 	
Experience / Education	Essential	Desirable
	<ul style="list-style-type: none"> - Current Coaching Accreditation in your sport - Experience working with athletes with a disability 	<ul style="list-style-type: none"> - Coaching experience in disability sport - Experience working with travelling teams

Performance Area	Key Tasks	Performance Indicators
Pre-Games	<ul style="list-style-type: none"> – Support and monitor athlete’s training programs and provide feedback to the HC regarding athletes’ performance – Contact athletes and families in your team, and maintain regular communication leading up to travel and competition – Support HC with any administrative tasks – If you are not currently involved in SOA, volunteer for a minimum of 20 hours within your club or state prior to the Games 	<ul style="list-style-type: none"> – Athlete programs were closely monitored, and performance improved – Regularly communicated with athletes and families – Provided administrative support in a timely and efficient manner – Volunteered with SOA prior to the Games
During Games	<ul style="list-style-type: none"> – Prepare athletes for daily competition and assist with on-ground logistics – Record results during competition – Inform the HC and Medical Personnel (MP) of any athletes with concerns that may hinder their performance – Effectively provide 24-hour care for 3 assigned athletes and support their personal needs – Carry out any athlete care duties required 	<ul style="list-style-type: none"> – Athletes were prepared for daily competition and provided with every opportunity to achieve their personal best – Results recorded and passed onto HC when requested – All athlete concerns were escalated in timely manner – Athletes provided highest level of support and care – Domestic duties completed with good grace
Post Games	<ul style="list-style-type: none"> – Attend a debriefing session with the HC – Resolve any outstanding matters, closing off all responsibilities before exiting the role 	<ul style="list-style-type: none"> – Participated in de-brief session with HC and resolved all outstanding matters

Key Relationships and Interactions:	
Internal	SOA, State Committee, Head of Delegation, Assistant Head of Delegation, Head Coaches, Coaches, Team Support, Medical Personnel, Athletes
External	Parents/Carer(s), Clubs