



<b>Volunteer Position Title:</b>	<b>Club Leadership Team - Fundraiser</b>
<b>Time Commitment:</b>	Minimum 2 years Approximately 3-5 hours per week and attendance at Club LT meetings. Must be available evenings and weekends.
<b>Reporting To:</b>	Club Leadership Team - Chair
<b>Screening / Training / Accreditation Requirements:</b>	<ul style="list-style-type: none"> <li>• Police Check</li> <li>• Working with Children Check</li> <li>• Reference Checks</li> </ul>

**Description of the volunteer role:**

Special Olympics Australia is currently seeking a fundraiser to increase contributions of individuals and groups to sporting organisations by building relationships and explore new fundraising activities from various sources.

The ideal candidate will have well developed communication and interpersonal skills.

**Key Responsibilities:**

- Inspiring new supporters to raise money, while maintaining and developing relationships with existing supporters
- Raising awareness of Special Olympics Australia and its work at local and national levels, e.g. by giving talks to groups or seeking photo opportunities with the media
- Developing new and imaginative fundraising activities, many of which involve organising events

**Competencies, Skills, Experience, and Education:**

	<b>Essential</b>	<b>Desirable</b>
<b>Competencies / Skills</b>	<ul style="list-style-type: none"> <li>• Well-developed interpersonal skills</li> <li>• Excellent written and oral communication skills</li> <li>• Good time management skills</li> <li>• Ability to work independently</li> </ul>	
<b>Experience/ Education</b>	<ul style="list-style-type: none"> <li>• Minimum screening and accreditation requirements as stated above</li> </ul>	<ul style="list-style-type: none"> <li>• Knowledge of Special Olympics Australia and programs</li> <li>• Experience in a similar role</li> </ul>

Performance Area	Key Tasks	Performance Indicators
	<ol style="list-style-type: none"> <li>1. Inspiring new supporters to raise money, while maintaining and developing relationships with existing supporters.</li> <li>2. Raising awareness of Special Olympics Australia and its work at local and national levels, e.g. by giving talks to groups or seeking photo opportunities with the media</li> <li>3. Developing new and imaginative fundraising activities, many of which involve organising events</li> </ol>	<ol style="list-style-type: none"> <li>1. Meet fundraising revenue targets.</li> <li>2. Increased awareness of Special Olympics Australia and its programs by the general public.</li> </ol>

Key Relationships And Interactions:	
<b>Internal</b>	Club Members; State Committee; SOA Staff; Volunteers
<b>External</b>	Relevant stakeholders as required

Special Olympics Vision, Mission, About Us, and Athletes Oath	
<b>SO Vision</b>	The vision of Special Olympics is to transform communities by inspiring people throughout the world to open their minds, accept and include people with intellectual disabilities and thereby anyone who is perceived as different.
<b>SO Mission</b>	The mission of Special Olympics is to provide year-round sports training and athletic competition in a variety of Olympic-type sports for children and adults with intellectual disabilities, giving them continuing opportunities to develop physical fitness, demonstrate courage, experience joy and participate in a sharing of gifts, skills and friendship with their families, other Special Olympics athletes and the community.
<b>About Us</b>	Special Olympics Australia is a not-for-profit organisation that provides regular sports training, competition opportunities and development programs for people with an intellectual disability across Australia.
<b>Athletes Oath</b>	"LET ME WIN. BUT IF I CANNOT WIN, LET ME BE BRAVE IN THE ATTEMPT."